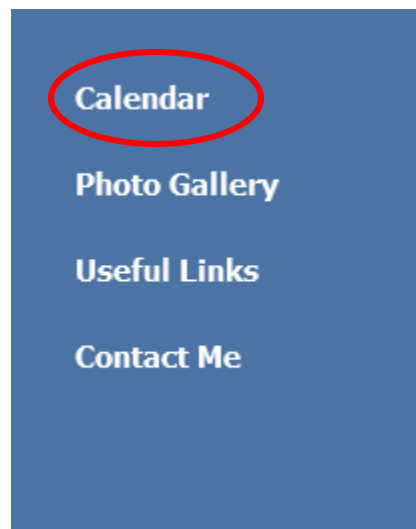


PARENT GUIDE

VIEWING EVENTS FROM A TEACHER'S CALENDAR

You can view classroom activities by visiting the classroom calendar of your child's teacher.

STEP A: Go to the teacher's page and click the **Calendar** link located within navigation bar.



(Note: This menu may be located on the right or left hand side of the page)

You will now be looking at the teacher's classroom calendar. Any classroom events for the current month will be displayed on the calendar

STEP B: Click on the event name to read more about the event or activity.

The screenshot shows a monthly calendar grid for October 2010. The interface includes a search bar at the top, navigation buttons for 'Prev Year', 'Prev Month', 'Next Month', and 'Next Year', and a 'Monthly Grid View' dropdown. The calendar grid shows days from Monday to Sunday. Events are listed in the cells for the 7th, 10th, 14th, and 17th. The event names 'Weekly Quiz' and 'Weekly Assignment due' are circled in red.

Mon	Tue	Wed	Thu	Fri	Sat	Sun
7 Weekly Quiz			Weekly Assignment due			
8		9	10 Weekly Assignment due	11	12	13
14 Weekly Quiz	15	16	17 Weekly Assignment due	18	19	20

STEP C: You may now print a paper copy of the month you are viewing for later reference.

The screenshot shows the same calendar interface as above, but with a red box highlighting the print icon (a printer symbol) in the toolbar. A red callout box points to this icon with the text: "Click the **Print** button to print the calendar for the current month."